How Do I get Access To?

- **Computer Billing Management (CBM)**
  - Automatic for Managers
  - Email [Joy Montemorano](mailto:Joy.Montemorano@unc.edu) for others

- **Common Authorization Tool (CAT)**
  - Automatic for Managers

- **Arts & Sciences Reporting (ASR)**
  - Automatic for Managers
  - Email [Joy Montemorano](mailto:Joy.Montemorano@unc.edu) for others

- **Manager Listserv**
  - Automatic for Managers (only available to managers)

- **Workflow Config**
  - For non Accounting Srvcs Depts. only
  - Managers added automatically
  - Manager can add & edit users

- **ConnectCarolina Finance Roles**
- **HR/Payroll Systems**
- **InfoPorte**
  - Submit via InfoPorte
    - Finance Tab → Financial Request → Miscellaneous Accounting → College Access Request

- **RAMSeS & Backbone**
  - Dept role manager can update users. (To change role managers, submit an authorization form for the desired application: [RAMSeS](#) form → [Backbone](#) form)

- **Listserv Management**

- **TIM Administrator**
  - Sign-up classroom training @ finance.unc.edu
  - Submit [enrollment form](#) to [Kristen Dunivant](mailto:Kristen.Dunivant@unc.edu) after training class

- **SAS Reports**
  - Automatic for Managers
  - Email [Joy Montemorano](mailto:Joy.Montemorano@unc.edu) for others

- **Surplus Property Management**
  - Submit a [CC Finance Request](#) in InfoPorte
  - Include a [SPMS Registration Form](#) w/ Request